### How to

# SANITIZE A CHROMEBOOK

## WHAT YOU NEED





Distilled Water



Microfiber Cloth



Soft Cotton Rags

### STEP 1: PREPARE YOUR DEVICE FOR CLEANING.

That means powering it off, diconnecting the power cord, and removing any cases, accessories, headhpones, etc.

#### STEP 2: MIX YOUR SOLUTION.

To reduce the risk of damage, we recommend using 50% isopropyl alcohol on the LCD screen and 70% isopropyl alcohol on all the other external surfaces. You cancreate a ~50% solution by mixing 3 parts 70% isopropyl alcohol with 1 part distilled water.

#### STEP 3: CLEAN THE SCREEN.

Dampen your microfiber cloth with the ~50% alcohol solution you justmade. You want the cloth to be damp enough to feel wet, but not so wet as to be drippy. Wipe the cloth back and forth using braoad strokes across the screen of your device. Avoid small circular motions (it can cause buff marks).

#### STEP 4: SANITIZE THE REST.

Using a soft cotton rag, wipe down the keyboard, external body, and trackpad of your device with 70% isopropyl alcohol. Be sure to apply the alcohol to the rag rather than the computer itself so that liquid doesn't seep into the keyboard.

#### STEP 5: LET DRY.

Give your Chromebook time to dry completely before closing or powering back on.

#### CAUTION:

- Isopropyl alcohol is a flammable liquid
- Never spray or pour cleaning solution directly onto the LCD or keyboard
- Use of cleaners/disinfectants other than 70% isopropyl alcohol may cause permanent damage

